

ORDINANCE

OPEN AND DISTANCE LEARNING

UNDERGRADUATE PROGRAMMES

A) This ordinance will be effective for the academic session 2020-21 onwards. This Ordinance and Regulations for distance education will govern the undergraduate programmes/courses offered by Directorate of Distance Education, M.D. University, Rohtak. The following programmes will be offered subject to the approval of DEB (UGC):

Sr. No.	Name of the Programme	Minimum Duration	Maximum Duration	Mode
1.	Bachelor of Arts (B.A)	3 years/ 6 Semesters	6 years	Semester
2.	Bachelor of Commerce (B.Com.)	3 years/ 6 Semesters	6 years	Semester

B) Admission:

The admission to the programmes shall be made twice in a year, academic session beginning July and January.

C) Eligibility for admission to Bachelor of Arts/ Bachelor of Commerce: A person who has passed the Senior Secondary Examination (10+2) from Board of School Education Haryana, Bhiwani or any other examination recognized by M.D. University, Rohtak as equivalent thereto shall be eligible for admission. The detailed eligibility conditions e.g. percentage of marks in the qualifying examination subject(s) combination etc. shall be notified in the prospectus as approved by the Academic Council from time to time.

D) Examination and Minimum Pass Marks:-

- Every candidate shall be examined in the subject(s) as laid down in the syllabus and scheme of examination prescribed by the Academic Council from time to time. The fail/reappear candidate will also appear in the examination as per latest syllabus applicable to the students of distance mode of that semester.
- The semester examination will be held on such dates as may be notified by the Controller of Examinations. The tentative months for examination are as under:

Academic Session beginning	Semester	Tentative month of Examination
July	1 st , 3 rd , 5 th	December/January
	2 nd , 4 th , 6 th	May/June of next year.
January	1 st , 3 rd , 5 th	May/ June
	2 nd , 4 th , 6 th	December/ January



3. The medium of instructions, paper setting by the examiner and their answers by the candidates will be as under:

Name of the Programme	Medium of Instructions and Question Paper Setting	Medium of Answers by the Candidate
i) B.A./ B.Com	Hindi and/or English	Hindi/English

- 4.
- i) 20% marks as specified in the scheme of examination shall be assigned for assignments. The Directorate of Distance Education shall be giving one assignment to the students for each paper covering entire syllabus and the students have to submit the completed assignments at respective Students Support Services Camps (SSSCs)/Learning Support Centres (LSCs) as per prescribed schedule.
 - ii) The evaluation of assignment may be got done from the persons who are eligible for appointment as Assistant Professor as per UGC/University norms through Students Support Service Camps (SSSCs)/Learning Support Centres (LSCs).
 - iii) If any awards/marks of assignment are not supplied by the SSSCs/LSCs within the stipulated period then the result of the candidate(s) shall be declared by proportionating the marks of concerned Theory papers in which he/she has been declared as pass. Marks of candidates having re-appear shall not be proportionate in this case.
 - iv) The awards of assignments of a candidate who fails in any semester/paper(s) shall be carry forwarded to the next examination(s).
5. The candidate will be allowed to appear in the examination only if he/she has attended not less than 75% of Students Support Services Camps (SSSCs)/Programme Specific Personal Contact Programme of all the subject(s)/paper(s) opted by him/her.
6. The minimum percentage of marks to pass the examination in each semester will be
- i. 40% in each theory paper.
 - ii. 40% in each Practical Examination or Viva-Voce/Project/Training Report/Dissertation where ever prescribed.
 - iii. 40% in the aggregate of each theory paper and Assignment (and Practical where Practical is a component of a theory paper)
7. The assignment awards of a candidate who fails in any semester examination shall be carried forward to the next examination.
8. Soon after the termination of the examination, the Controller of Examinations shall declare the result as early as possible. The list of successful candidates after the sixth semester examination shall be arranged as under in three divisions on



the basis of the aggregate marks obtained in the 1st, 2nd, 3rd, 4th, 5th and 6th semester examinations taken together and the division obtained by the candidate will be stated in his/her degree.

- a) Those who obtain 60% or more marks - First Division
- b) Those who obtain 50% or more marks but less than 60% marks - Second Division.
- c) Those who obtain less than 50% marks --Third Division

If a candidate secures 75% or more marks in a programme in first attempt, he/she will be awarded 1st class Degree with Distinction.

9. A candidate who fails to pass or having been eligible, fails to appear in any semester examination will be allowed to clear the re-appear(s) and also for improvement of result after passing a semester examination within maximum duration of the programme as indicated in Clause A. While reappearing in to pass a semester examination, the candidate will be exempted from reappearing in the paper(s)/ practical (s) in which he/she has secured 40% pass marks.
10. After passing each semester examination a candidate will be allowed to appear for improvement of result in one or more theory papers only once within maximum duration of the programme prescribed in Clause A. Only improved marks (higher score) will be taken into account. The candidate will have to appear according to the current syllabus.
11. A candidate who has passed Bachelor of Art (Three Year Degree) of this University may appear in additional subject(s) prescribed for the programme, offered by the DDE, in the subsequent examination except in the subject(s) with which he/she has already passed the programme.
12. A candidate who has passed Bachelor of Commerce may appear in additional subject(s) of B.A. Pass Programme in the subsequent examination.
13. The provision relating to grace marks, improvement and re-evaluation will be applicable on distance mode students as prescribed for the regular mode students.
14. The training report/ project report etc. where ever prescribed in the syllabus/ scheme of examinations and required to be submitted to the University must reach in the office of Controller of Examinations within 20 days after the commencement of the theory examination.

E) Promotion to Higher Semester: The candidate shall be treated as promoted to the next semester/class automatically subject to fulfilment of condition as laid down in clause D (5).



F) Miscellaneous Provisions

1. The students who are pursuing any of the programmes in M.D. University, Rohtak as a regular student and unable to continue as such on account of employment or any justified reason shall be allowed admission in same programme in 2nd, 3rd, 4th, 5th and 6th semesters of B.A./B.Com. being run by the DDE.
2. Notwithstanding the integrated nature of the programme which is spread over more than one academic year, the ordinance in force at the time a student joins the programme shall hold good only for the examination held during the academic year and nothing in this ordinance shall be deemed to debar the University from amending the ordinance and amended ordinance, if any, shall apply to all students whether old or new.
3. The provision made for the students of the regular mode programmes will be applicable to distance mode programmes in case any of the provisions is/are not covered or provisions of DDE are in conflict with in the above ordinance.

